

**JOB POSTING**  
**MUSKINGUM COUNTY CENTER FOR SENIORS**

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**DATE:** February 1, 2018

**DEPARTMENT:** Muskingum County Center for Seniors

**POSITION TITLE:** Assistant Cook

**STATUS:** Full Time – 35 hours per week  
Monday – Friday, 7:00 AM – 2:30 PM

**SALARY RANGE:** \$10.00 per hour

**DEADLINE TO APPLY:** February 9, 2018  
Inside Applicants and Outside Applicants

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**Qualifications:**

- Valid/Current Ohio Driver’s License
- High School Diploma or equivalent
- Minimum age of 18
- Ability to lift up to 50 pounds
- Good attendance record
- Pass all pre-employment screenings

**Essential Job Duties:** Works under the supervision of Nutrition Supervisor. Assists in preparing meals for the Center, satellite nutrition sites, home delivered meals, and catered events in accordance with established rules and regulations administered from the Ohio Department of Aging, the Area Agency on Aging, the County Health Department, and other health standards. Cleans and sanitizes kitchen, counter tops, tables, dishes, and cookware. Operates dishwasher and does laundry. Stocks shelves and puts away kitchen supplies.

**Please submit both a Resume and Application either by mail, fax or in person by the deadline to:**

**Muskingum County Human Resources Department**  
**County Courthouse**  
**Attn: Pam Davis**  
**401 Main Street**  
**Zanesville, Ohio 43701**  
**Fax: 740-588-4300**

*The Muskingum County Center for Seniors is an Equal Opportunity Employer.*